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30 JUL 1958

Office of Research and Reports

GEOGRAPHIC RESEARCH AREA**MISSION**

The Geographic Research Area is responsible for producing and coordinating geographic intelligence on foreign areas, providing cartographic services, and maintaining a map procurement and reference activity as required by the CIA and other IAC agencies.

FUNCTIONS

The Geographic Research Area shall:

1. Formulate and implement programs of geographic intelligence research.
2. Prepare intelligence maps and charts.
3. Provide inter-agency coordination and direction of foreign map procurement.
4. Maintain a map library and map reference service.
5. Report and advise on trends and events of geographic intelligence significance.
6. Provide technical services in the fields of geography and cartography.
7. Develop training programs in geography and cartography, as required.
8. Review the adequacy of geographic intelligence coverage in the intelligence community and initiate action to fill gaps as noted.
9. Represent the CIA in coordination related to geographic intelligence activities.

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Office of Research and Reports
Geographic Research Area

GEOGRAPHY DIVISION

MISSION

The Geography Division is responsible for the production of geographic intelligence in support of the CIA and other components of the intelligence community, as required.

FUNCTIONS

The Geography Division shall:

1. Formulate, recommend, and carry out regional and systematic research on the geographic characteristics of areas of intelligence concern.
2. Fulfill intelligence requirements of the CIA and/or other departments and agencies of the government for special geographic studies in the fields of evasion and escape, unconventional warfare, targeting, territorial problems, and map appraisal.
3. Provide continuing intelligence on developments in Sino-Soviet Bloc geodesy, gravimetry, and cartography related to the scope, programs, and capabilities of Sino-Soviet Bloc mapping.
4. Report and advise on trends and events of geographic intelligence significance.
5. Chair meetings of the HHS Chapter IX Subcommittee, and coordinate and review contributions by the intelligence community to Chapter IX, Section 19 of Chapter I, and the Annals of the National Intelligence Survey.

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6. Produce the Geographic Intelligence Review.
 7. Review the adequacy of geographic intelligence coverage in the intelligence community and recommend steps to fill gaps as noted.
 8. Represent the CIA in working and policy-level coordination with governmental and private organizations concerned with geographic research.
- (REVISED: 26 November 1958)
8. Represent the CIA in working and policy level coordination related to geographic intelligence activities, and participate in inter-departmental committees responsible for advising on foreign scientific developments of significance to the United States.
 9. Provide for coordination of intelligence production activities in the DD/I pertaining to the Soviet Arctic.

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Office of Research and Reports
Geographic Research Area
Geography Division

USSR BRANCH

MISSION

The USSR Branch is responsible for the production of geographic intelligence on the USSR for the CIA and other components of the intelligence community.

FUNCTIONS

For its area of responsibility, the USSR Branch shall:

1. Recommend and carry out research on the regional and systematic geographic characteristics of the USSR.
2. Produce special studies as required in such fields as evasion and escape, unconventional warfare, targeting, and territorial problems.
3. Report and advise on trends and events of geographic intelligence significance.
4. Produce the CIA contribution to Map and Chart Appraisal elements of the National Intelligence Survey.
5. Contribute to the Geographic Intelligence Review.
6. Provide for the coordination of Soviet Arctic intelligence activities within the DD/I area.
7. Review the adequacy of geographic intelligence coverage and recommend steps to fill gaps as noted.

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Office of Research and Reports
Geographic Research Area
Geography Division

EUROPE BRANCH

MISSION

The Europe Branch is responsible for the production of geographic intelligence on Europe for the CIA and other components of the intelligence community.

FUNCTIONS

For its area of responsibility, the Europe Branch shall:

1. Recommend and carry out research on the regional and systematic geographic characteristics of Europe.
2. Produce special studies as required in such fields as evasion and escape, unconventional warfare, targeting, and territorial problems.
3. Report and advise on trends and events of geographic intelligence significance.
4. Produce the CIA contribution to Map and Chart Appraisal elements of the National Intelligence Survey.
5. Contribute to the Geographic Intelligence Review.
6. Review the adequacy of geographic intelligence coverage and recommend steps to fill gaps as noted.

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Geography Division

NEAR EAST/AFRICA BRANCH

MISSION

The Near East/Africa Branch is responsible for the production of geographic intelligence on the Near East and Africa for the CIA and other components of the intelligence community.

FUNCTIONS

For its areas of responsibility, the Near East/Africa Branch shall:

1. Recommend and carry out research on the regional and systematic geographic characteristics of the Near East and Africa.
2. Produce special studies as required in such fields as evasion and escape, unconventional warfare, targeting, and territorial problems.
3. Report and advise on trends and events of geographic intelligence significance.
4. Produce the CIA contribution to Map and Chart Appraisal elements of the National Intelligence Survey.
5. Contribute to the Geographic Intelligence Review.
6. Review the adequacy of geographic intelligence coverage and recommend steps to fill gaps as noted.

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FAR EAST/PACIFIC BRANCH

MISSION

The Far East/Pacific Branch is responsible for the production of geographic intelligence on the Far East and Pacific areas for the CIA and other components of the intelligence community.

FUNCTIONS

For its areas of responsibility, the Far East/Pacific Branch shall:

1. Recommend and carry out research on the regional and systematic geographic characteristics of the Far East and Pacific.
2. Produce special studies as required in such fields as evasion and escape, unconventional warfare, targeting, and territorial problems.
3. Report and advise on trends and events of geographic intelligence significance.
4. Produce the CIA contribution to Map and Chart Appraisal elements of the National Intelligence Survey.
5. Contribute to the Geographic Intelligence Review.
6. Review the adequacy of geographic intelligence coverage and recommend steps to fill gaps as noted.

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(REVISED: 26 November 1958)

6. Represent the CIA on inter-departmental committees concerned with USSR mapping, international Polar operations, and foreign scientific developments of significance to the United States.

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Geography Division

SPECIAL RESEARCH BRANCH

MISSION

The Special Research Branch is responsible for the production of intelligence on Soviet mapping and geodesy, geographic survey and mapping operations in Polar areas, and geographic intelligence on the Western Hemisphere for the CIA and other components of the intelligence community.

FUNCTIONS

The Special Research Branch shall:

1. Recommend and carry out research on Soviet mapping activities, capabilities, and plans, and interpret the implications of Soviet achievements in this field.
2. Recommend and carry out research on the significance of geographic survey and mapping operations in Polar areas.
3. Produce geographic intelligence on the Western Hemisphere as required.
4. Produce the CIA contribution to Map and Chart Appraisal elements of the National Intelligence Survey for the Antarctic and the Western Hemisphere.
5. Contribute to the Geographic Intelligence Review.
6. Represent the CIA on inter-departmental committees concerned with questions of ^{USSR} Soviet mapping and international Polar operations.
7. Review the adequacy of intelligence in its field of responsibility and recommend steps to fill gaps as noted.

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Geographic Research Area
Geography Division

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MISSION 25X1A8aDP79-01156A000100030
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 is responsible for the coordination and manuscript review of Map and Chart Appraisal elements of the National Intelligence Survey.

FUNCTIONS 25X1A8a

 shall:

1. Review, edit, coordinate, and integrate contributions of responsible agencies to Chapter IX, Section 19 of Chapter I, and other Map and Chart Appraisal elements of the National Intelligence Survey.
2. Provide policy guidance to participating agencies.
3. Advise the Chairman of the Chapter IX Subcommittee on production schedules and policies.
4. Provide liaison between the Chapter IX Subcommittee and the NIS Committee and Office of Basic Intelligence.

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Geographic Research Area
Geography Division

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MISSION 25X1A8a

 is responsible for editing and publishing geographic intelligence reports, and counseling analysts of the Geographic Research Area in the written presentation of ideas.

FUNCTIONS 25X1A8aI

 shall:

1. Substantively and mechanically edit Division geographic intelligence reports.
2. Arrange for publication of Division reports.
3. Counsel analysts in writing standards and techniques.
4. Develop and recommend Division policy on manuscript preparation, editing, and publication.

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Office of Research and Reports
Geographic Research Area

CARTOGRAPHY DIVISION

MISSION

The Cartography Division is responsible for providing cartographic support to the CIA, Department of State, and other IAC agencies as directed.

FUNCTIONS

The Cartography Division shall:

1. Compile and construct maps, charts, and graphs required by the CIA and the Department of State.
2. Provide ~~and~~ and cartographic assistance to other intelligence agencies as appropriate.
3. Develop improved cartographic techniques and procedures.
4. Coordinate specified aspects of map production for the HHS program.
5. Stimulate advances in cartographic techniques within the intelligence and mapping communities.
6. Represent CIA on inter-departmental committees concerned with cartography.

Office of Research and Reports
Geographic Research Area
Cartography Division

EUROPE - AFRICA COMPILATION BRANCH

MISSTION

The Europe - Africa Compilation Branch is responsible for providing cartographic research and compilation on Europe, the Near East, and Africa for the CIA, the Department of State, and other IAC agencies as required.

FUNCTIONS

For the assigned region, the Europe - Africa Compilation Branch shall:

1. Conduct research in support of map production.
2. Compile manuscript maps and prepare related construction specifications and reproduction plans.
3. Recommend and initiate cartographic projects to fill intelligence gaps.

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Geographic Research Area
Cartography Division

USSR - SATELLITES COMPILATION BRANCH

MISSION

The USSR - Satellites Compilation Branch is responsible for providing cartographic research and compilation on the USSR and East European Satellites for the CIA, the Department of State, and other IAC agencies as required.

FUNCTIONS

For the assigned region, the USSR - Satellites Compilation Branch shall:

1. Conduct research in support of map production.
2. Compile manuscript maps and prepare related construction specifications and reproduction plans.
3. Recommend and initiate cartographic projects to fill intelligence gaps.

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FAR EAST COMPILATION BRANCH

MISSION

The Far East Compilation Branch is responsible for providing cartographic research and compilation on Far East, Pacific, and Western Hemisphere areas for the CIA, the Department of State, and other IAC agencies as required.

FUNCTIONS

For the assigned region, the Far East Compilation Branch shall:

1. Conduct research in support of map production.
2. Compile manuscript maps and prepare related construction specifications and reproduction plans.
3. Recommend and initiate cartographic projects to fill intelligence gaps.

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Geographic Research Area
Cartography Division

DEVELOPMENT AND CONSTRUCTION BRANCH

MISSION

The Development and Construction Branch is responsible for the construction of maps, charts, and graphs undertaken by the Division, and the conduct of cartographic training and development.

FUNCTIONS

The Development and Construction Branch shall:

1. Draft map color separation plates according to specifications.
2. Produce special charts and graphs for illustrative purposes.
3. Compile and construct terrain drawings which portray the type and distribution of the physiographic features of the earth.
4. Operate a laboratory for cartographic training and the improvement of techniques, materials, and procedures.
5. Compose and print type and map symbols required for map construction.
6. Prepare reproduction specifications and act for the Division in liaison with Printing Services Division, Office of Logistics.

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Office of Research and Reports
Geographic Research Area
Cartography Division

SPECIAL SUPPORT BRANCH

MISSION

The Special Support Branch is responsible for providing complete cartographic and supplementary graphic support to the CIA Special Center.

FUNCTIONS

The Special Support Branch shall:

1. Provide cartographic support to the several components within the Special Center, as follows:
 - a. Conduct research in support of map compilation.
 - b. Compile manuscript maps and related construction and reproduction specifications.
 - c. Draft map color separation plates.
 - d. Produce special charts and graphs for illustrative purposes.
 - e. Recommend and initiate cartographic projects to fill intelligence needs.
2. As required, brief consumers in the appropriate use of maps and other cartographic aids.

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Geographic Research Area

MAP LIBRARY DIVISION

MISSION

The Map Library Division is responsible for providing a map library and map reference service in support of the CIA, Department of State, and other IAC agencies, and directing a foreign map procurement program in support of the IAC and mapping agencies.

FUNCTIONS

The Map Library Division shall:

1. Maintain a collection of maps and related geographic reference materials in accordance with the needs of the CIA and the Department of State.
2. Provide a complete map reference service as required.
3. [REDACTED] provide the secretariat for the Inter-Agency Procurement Coordination Committee.
4. Provide staff support and guidance for the foreign map procurement program through the Department of State and covert facilities.
5. Coordinate domestic collection requirements of the mapping agencies through the Contact Division, Office of Operations.
6. Maintain liaison with other map repositories to exchange and publicize information on map holdings and acquisitions for intelligence community use.

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Geographic Research Area
Map Library Division

PROCUREMENT BRANCH

MISSION

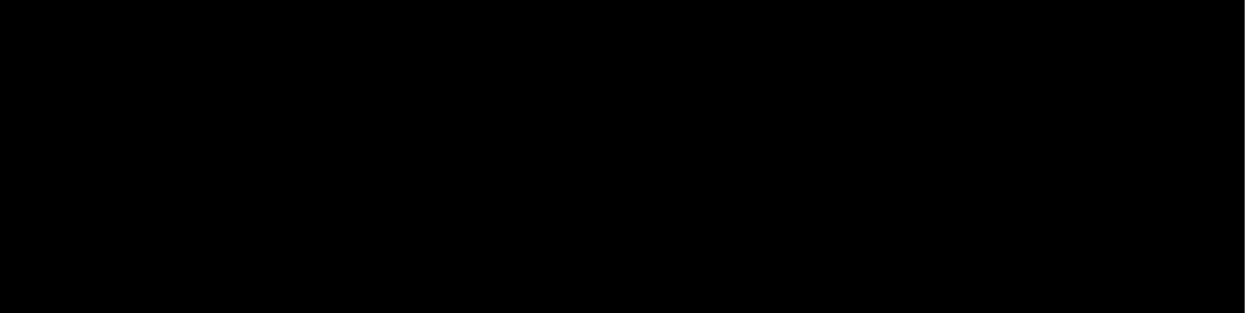
The Procurement Branch is responsible for providing staff support and guidance to the inter-agency foreign map procurement program.

FUNCTIONS

The Procurement Branch shall:

1. Provide staff support and guidance for the foreign map procurement program through the Department of State and covert facilities.
2. Function as secretariat for the Inter-Agency Map Procurement Coordination Committee.
3. Coordinate the requirements of the mapping agencies for the domestic collection of foreign maps and data on foreign aerial surveys.

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6. Recommend and initiate procurement and records retirement actions appropriate to the maintenance of an effective intelligence map repository.

REFERENCE BRANCH

MISSION

The Reference Branch is responsible for providing a map reference service in support of the CIA, Department of State, and other IAC agencies.

FUNCTIONS

The Reference Branch shall:

1. Assist personnel in the selection, use, and evaluation of maps and related geographic publications.
2. Borrow maps from other organizations as needed.
3. Advise on the improvement of map holdings by procurement of new or additional maps.
4. Service CIA and Department of State requests for information on the location, identification, and spelling of geographic features and areas.
5. Select maps and other materials for Vital Storage.

Office of Research and Reports
Geographic Research Area
Map Library Division

PROCESSING BRANCH

MISSION

The Processing Branch is responsible for maintaining a collection of maps and related geographic reference materials in support of the CIA, Department of State, and other IAC agencies.

FUNCTIONS

The Processing Branch shall:

1. Catalog, index, and record all maps and related geographic reference materials acquired by the Map Library Division.
2. Maintain the map collection and replenish stocks of maps as required.
3. Maintain circulation records on materials loaned to or borrowed from other repositories.
4. Coordinate with other map repositories to exchange and publicize information on new map acquisitions within the intelligence community.

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